



Board of Adjustment Staff Report

Meeting Date: October 3, 2019

Agenda Item: 8C

ADMINISTRATIVE CASE NUMBER: WADMIN19-0019 (Incline Village Pumpkin Patch)

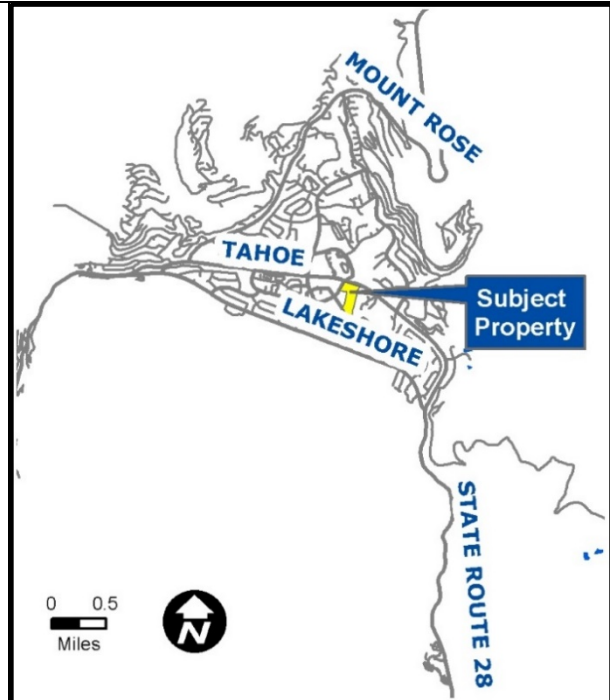
BRIEF SUMMARY OF REQUEST: Approval of the Incline Village Pumpkin Patch, an outdoor community event.

STAFF PLANNER: Planner's Name: Sophia Kirschenman
Phone Number: 775.328.3623
E-mail: Skirschenman@washoecounty.us

CASE DESCRIPTION

For possible action, hearing, and discussion to approve an administrative permit and outdoor community event business license for the Incline Village Pumpkin Patch. The event will be held on October 19, 2019 from 11:00 am – 3:00 pm. Set up is expected to begin at 7:00 am and tear down is expected to be complete by 6:00 pm. The event organizer estimates that there will be a maximum of 540 people at the event.

Applicant: Incline Village Nursery School
Property Owner: Incline Village General Improvement District
Location: Incline Park, Field #3; 939 Southwood Blvd.
APN: 127-030-15
Parcel Size: 20.6 Acres
Master Plan: Rural (R)
Regulatory Zone: Parks and Recreation (PR)
Area Plan: Tahoe
Citizen Advisory Board: Incline Village/Crystal Bay
Development Code: Authorized in Article 808, Administrative Permits
Commission District: 1 – Commissioner Berkbigger



STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN19-0019 for the Incline Village Nursery School, having made all five findings in accordance with Washoe County Development Code Section 110.808.25.

(Motion with Findings on Page 9)

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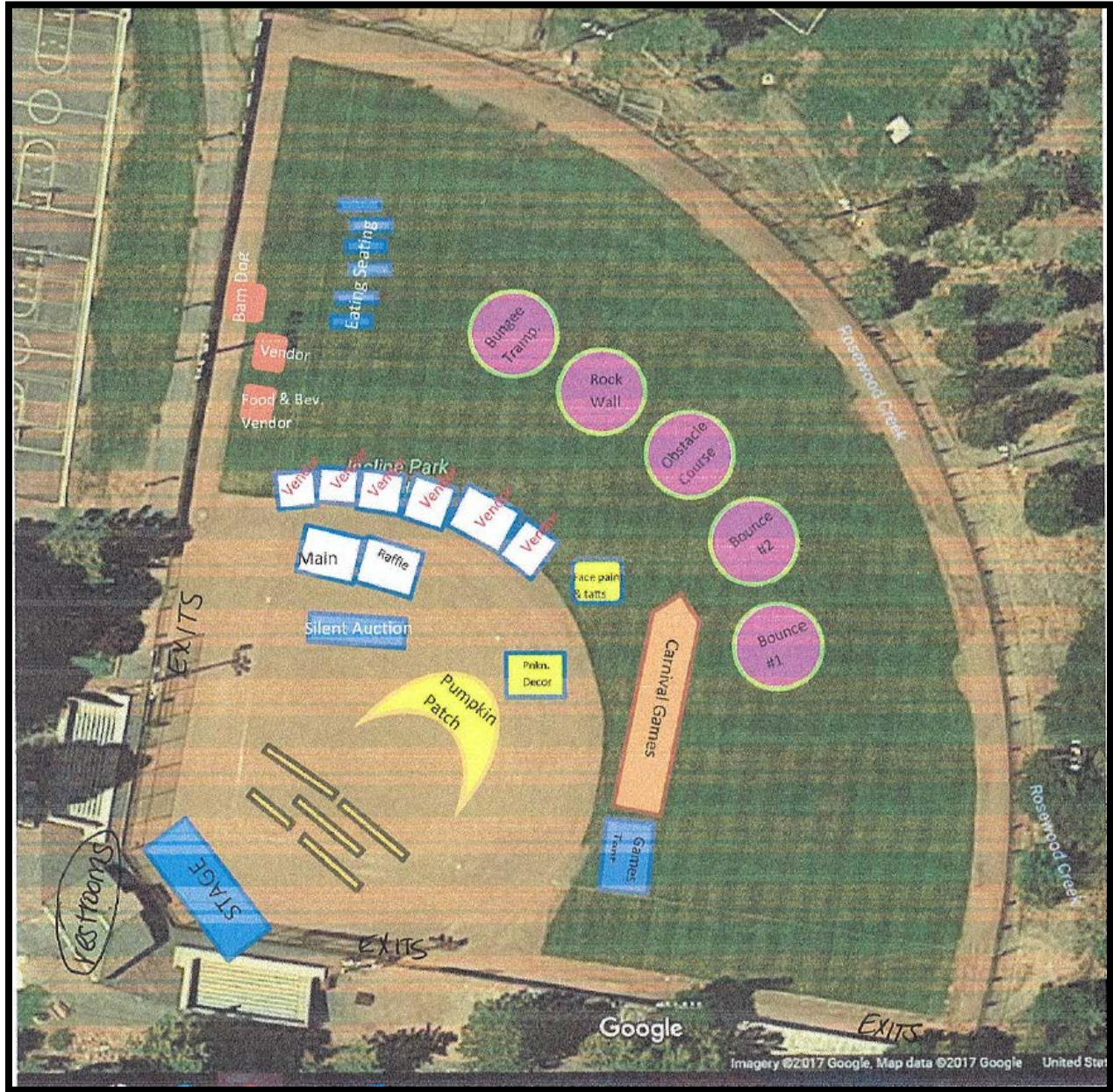
Project Application Exhibit H

Administrative Permit Definition

The purpose of an administrative permit is to provide a method of review for a proposed use which possesses characteristics that require a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN19-0019 are attached to this staff report and will be included with the action order, if approved.

The subject property is designated as Parks and Recreation (PR). Based on the application, the maximum number of participants will be roughly 540 people, thereby qualifying as an "outdoor community event" under WCC Section 25.272. This is an allowed use in the PR regulatory zone subject to the approval of an administrative permit prior to the event, pursuant to WCC Section 110.310.20. Therefore, the applicant is seeking approval of an administrative permit by the Board of Adjustment. This will also include approval of the associated outdoor community event business license pursuant to WCC Sections 25.272 and 25.279.



Site Plan

Project Evaluation

The Incline Village Nursery School is requesting approval of the 40th Annual Incline Village Pumpkin Patch, an outdoor community event. This is the third consecutive year that the event will be held at Incline Park, located at 939 Southwood Blvd. In previous years, the event has been held on other properties owned and managed by the Incline Village General Improvement District (IVGID), depending on park availability and IVGID input. This free event also functions as a fundraiser for the Incline Village Nursery School, a non-profit preschool that has been serving students in the Incline area since 1970.

The event will be held on October 19, 2019 from 11:00 am – 3:00 pm, with set up expected to commence at 7:00 am and tear down expected to be complete at 6:00 pm. Event activities will include a pumpkin patch and pumpkin sales, live music, carnival games, bounce houses, pony rides, face painting, a silent auction and raffle, food trucks, concession stands, a bungee trampoline, and a magician. Additionally, Waste Not (an IVGID program) will set up drinking water stations for event participants.

Emergency Services and Risk Management

Per the application materials, basic first aid kits are available at the event, with further medical services available less than one (1) mile away, at the Incline Village Community Hospital. The applicant plans to contract services with the North Lake Tahoe Fire Protection District (NLTFPD) to ensure that fire protection staff is on site during the event. The applicant will also be required to obtain an NLTFPD outdoor event permit, if necessary, pursuant to condition of approval 1.a. Further, per the email received from the Washoe County Emergency Medical Services (EMS) Program on August 21, 2019 and included as Exhibit F, emergency medical services are not required based on the event details. In case of an emergency, there are two formal exit routes, one via the west entrance of the field and one via the south entrance of the field. The gates at both of these areas will remain open at all times during the event per condition of approval 1.f.

Restroom Facilities and Trash Removal

IVGID restroom facilities will be available for the event, including handicapped accessible facilities. Portable restrooms will also be available at Field #1(roughly 500 feet from the main event area), just northwest of Field #3 where the event is being held. Event volunteers will also manage trash removal post event. IVGID will provide the event organizers with trash cans, trash bags, rakes and tools for event clean-up. Per condition of approval 1.g, the site must be restored to pre-event conditions by the end of the day on October 19, 2019. Additionally, per condition of approval 3.c, the portion of the Rosewood Creek corridor directly east of the event location must be cleared of any trash or animal feces associated with the event.

Surrounding Properties, Traffic and Parking

Incline Park is roughly an 18.36-acre park and Field #3 is centrally located along its western edge. The closest neighboring property to the event is the Incline Middle School, owned by the Washoe County School District, which will not be open on the Saturday of the event and should not be impacted by event activities. Due to the location of the field, overall size of the park, and limited duration of event activities, impacts on other surrounding property owners are expected to be minimal.



Photo 1: Field Locations and Relationship to Surrounding Properties

Traffic will enter the parking areas from Incline Way or Southwood Blvd. Each parking area has adequate ingress and egress to support the traffic served by the available parking spaces. Additionally, there are at least four ways to enter and/or exit the field site from the various parking areas and nearby roads. There are 150 parking spaces available for the event—90 at the adjacent middle school, 45 at the adjacent Parasol Building, and 15 at the ball field. If necessary, participants are also able to park along Incline Way and Southwood Blvd. Families and volunteers involved with event production are asked to park at the Incline Village Nursery School (341 Village Blvd.) and carpool to the event location. Additionally, the applicant has stated that there was sufficient parking last year at the same location and that traffic/parking congestion is not anticipated.

The event organizer expects that the maximum number of people to attend the event throughout the day will be 540 people, most of whom will be small children and kids. This means that there will be one off-street parking space available for every three to four people should all patrons visit the event at the same time. Patrons are expected to enter the site on a rolling basis and

will likely travel in groups, as many visitors will be children. The Washoe County Development Code does not contain specific parking space requirements for this type of temporary use, but due to the aforementioned considerations, staff does not anticipate any serious parking or traffic issues arising as a result of the event.

Incline Village/Crystal Bay Citizen Advisory Board (IV/CB CAB)

This item was scheduled to be heard at the IV/CB CAB meeting on September 3, 2019. However, the CAB meeting did not have a quorum, so the item was not voted on and no comments were recorded. The applicant did briefly present the event proposal and one comment was made in favor of the event. No comments were made in opposition to the event.

Reviewing Agencies

The following agencies received a copy of the project application for review and evaluation.

- Washoe County Community Services Department
 - Engineering and Capital Projects Division
 - Parks and Open Spaces
 - Planning and Building Division
- Washoe County District Attorney
- Washoe County Health District
 - Air Quality Division
 - Environmental Health Services Division
 - Emergency Medical Services Division
- Washoe County Regional Animal Services
- Washoe County Sheriff's Office
- Regional Transportation Commission
- Nevada Department of Transportation
- Washoe-Storey Conservation District
- Incline Village General Improvement District
- North Lake Tahoe Fire Protection District

Six out of the fourteen above listed agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the project application. A summary of each agency's comments and/or recommended conditions of approval and their contact information is provided. The conditions of approval document is attached to this staff report and will be included with the action order.

- Washoe County Planning and Building Division addressed business license requirements, event details, and post-event clean up.
Contact – Sophia Kirschenman, 775.328.3623, skirschenman@washoecounty.us
- Washoe County Engineering and Capital Projects Division addressed parking locations and permission to utilize the proposed parking areas.
Contact – Mitch Fink, 775.328.2050, mfink@washoecounty.us
- Washoe County Emergency Medical Services Division stated that the event does not meet the threshold to require emergency services, but notified the North Lake Tahoe Fire Protection District of the event.
Contact – Jackie Lawson, 775.326.6051, jlawson@washoecounty.us

- Washoe-Storey Conservation District addressed trash removal and requested that post-event clean-up activities include removal of all garbage and animal feces along the nearby Rosewood Creek corridor.
Contact – Jim Shaffer, shafferjam51@gmail.com
- The Incline Village General Improvement District confirmed that they are not impacted by the event.
Contact – Tim Buxton, 775.832.1246, tim_buxton@ivgid.org
- Washoe County Sheriff's Office Patrol Division confirmed that they will be available should any parking or traffic issues arise.
Contact – Don Gil, 775.328.3354, dgil@washoecounty.us

Staff Comment on Required Findings

WCC 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

Staff Comment: The proposed event is an allowed use in the Parks and Recreation regulatory zone when an administrative permit and an associated business license are acquired. There are no policies or action programs in the Washoe County Master Plan or Tahoe Area Plan that are inconsistent with this use.

2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

Staff Comment: Drinking water stations will be provided by Waste Not and restroom facilities are available, including ADA accessible facilities, to serve patrons of the event. No other utility, roadway or drainage improvements are required to service the event.

3. Site Suitability. That the site is physically suitable for an outdoor community event, and for the intensity of such a development.

Staff Comment: Incline Park is a community park that is regularly utilized for outdoor community events. The Incline Village General Improvement District has allowed the event organizers to use their facilities for the past 39 years and have not expressed any concern with the upcoming event. Additionally, this is the third consecutive year that the event will be held at this location and no issues have resulted from this event in the past.

4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Staff Comment: Impacts associated with the event are of limited impact and duration as this is a temporary one-day event. Therefore, there will be no significant impact to public health, safety or welfare; the event is unlikely to be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Staff Comment: There are no military installations within the required noticing distance. Thus, this finding does not need to be made.

Recommendation

Those agencies which reviewed the application recommended conditions in support of approval of the project. Therefore, after a thorough analysis and review, Administrative Permit Case Number WADMIN19-0019 is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration.

Motion

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN19-0019 for the Incline Village Nursery School, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for an outdoor community event, and for the intensity of such a development;
4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;
5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Appeal Process

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Incline Village Nursery School
Attn: Nicole Stirling
P.O. Box 4396
Incline Village, NV 89450

Property Owner: Incline Village General Improvement District
Attn: Indra Winquest
893 Southwood Blvd.
Incline Village, NV 89451



Conditions of Approval

Administrative Permit Case Number WADMIN19-0019

The project approved under Administrative Permit Case Number WADMIN19-0019 shall be carried out in accordance with the conditions of approval granted by the Board of Adjustment on October 3, 2019. Conditions of approval are requirements placed on a permit or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this administrative permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this administrative permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the administrative permit may result in the initiation of revocation procedures.

Operational conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the operational conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “conditions of approval” are referred to as “operational conditions.” These conditions must be continually complied with for the life of the project or business.

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Building Division

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact Name – Sophia Kirschenman, 775.328.3623,
skirschenman@washoecounty.us**

Pre-event Conditions:

- a. The applicant will provide the Planning and Building Division with proof of coordination and compliance with any North Lake Tahoe Fire Protection District (NLTFPD) requirements, including obtaining an NLTFPD outdoor event permit, as necessary.
- b. All event businesses shall obtain appropriate Washoe County business licenses.

During-event Conditions:

- c. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit and outdoor community event business license.
- d. An outdoor community event license for the 40th Annual Incline Village Pumpkin Patch shall be issued prior to commencing the event. The license shall be prominently displayed at the event site.
- e. Hours of Operation: The event shall take place on October 19, 2019 between the hours of 11:00 am and 3:00 pm. Event set-up activities shall take place on the same day between the hours of 7:00 am and 11:00 am and clean-up activities shall take place between 3:00 pm and 6:00 pm.
- f. Restroom Facilities: Restrooms must be open and available to the public during the entire time of the event.
- g. The double gates at the west entrance of the field and the single gate at the south entrance of the field are to remain open throughout the duration of the event.

Post-event Conditions:

- h. The site will be restored to pre-event conditions between the hours of 3:00 pm and 6:00 pm on October 19.

Washoe County Engineering and Building Division

2. The following conditions are requirements of the Washoe County Engineering and Building Division, which shall be responsible for determining compliance with these conditions.

Contact Name – Mitch Fink, 775.328.2050, mfink@washoecounty.us

Pre-event Conditions:

- a. Provide a map showing proposed parking areas as noted in the permit application.
- b. Provide a letter from Incline Middle School and IVGID stating that it is acceptable to utilize their parking lots for this event.

Washoe-Storey Conservation District

3. The following conditions are requirements of the Washoe-Storey Conservation District, which shall be responsible for determining compliance with these conditions.

Contact Name – Jim Shaffer, shafferjam51@gmail.com

Post-event Condition:

- a. The Washoe-Storey Conservation District requests that post-event clean-up includes removing trash and animal feces in the Rosewood Creek corridor. Post-event photos of the corridor shall be submitted to Washoe County Planning and Building and to the Conservation District to verify that this condition has been met.

*** End of Conditions ***



1365 Corporate Blvd.
Reno NV 89502
775 857-8500 ext. 131
nevadaconservation.com

Washoe-Storey Conservation District

Bret Tyler Chairmen
Jim Shaffer Treasurer
Cathy Canfield Storey app
Jean Herman Washoe app

September 04, 2019

Washoe County Community Services Department

C/O Eric Young, Senior Planner

1001 E Ninth Street, Bldg A

Reno, NV 89512

R: WADMIN19-019 Incline Village Pumpkin Patch

Dear Eric,

In reviewing the administrative permit for Hebert Garage, the Conservation District has the following comment. The applicant states that cleanup and rubbish removal will be performed after the event is over. We request that cleanup to include the Rosewood Creek corridor including animal feces with photos verifying the corridor is cleaned of rubbish and animal feces sending photos to Washoe County and to the Conservation District.

Thank You for providing us the opportunity to review the project that may have impacts on our natural resources.

Sincerely,

Tyler-Shaffer



WASHOE COUNTY

COMMUNITY SERVICES DEPARTMENT

Engineering and Capital Projects

1001 EAST 9TH STREET
RENO, NEVADA 89512
PHONE (775) 328-3600
FAX (775) 328.3699

INTEROFFICE MEMORANDUM

DATE: August 26, 2019

TO: Eric Young, Senior Planner, Planning and Building Division

FROM: Mitchell Fink, Engineering and Capital Projects Division

SUBJECT: **WADMIN19-0019**
APN 127-030-15
INCLINE VILLAGE PUMPKIN PATCH

GENERAL PROJECT DISCUSSION

Washoe County Engineering staff has reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with the following conditions.

TRAFFIC AND ROADWAY (COUNTY CODE 110.436)

Contact Information: Mitch Fink, (775) 328-2050

1. Provide a map showing proposed parking areas as noted in the permit application.
2. Provide a letter from Incline Middle School and IVGID stating that parking is acceptable for this event utilizing their parking lots.



INTEGRITY



EFFECTIVE
COMMUNICATION



QUALITY
PUBLIC SERVICE

Date	8-20-19
Attention	Eric Young
Re	Administrative Permit Case Number WADMIN19-0019
APN	127-030-15
Service Address	948 Incline Way Incline Park Field #3
Applicant	Incline Village Nursery School

Administrative Permit Case Number WADMIN19-0019 (Incline Village Pumpkin Patch) – For possible action, hearing, and discussion to approve an outdoor community event business license for the 40th Annual Pumpkin Patch. The event will take place on October 19, 2019, from 11:00 AM to 3:00 PM. 540 people are estimated to attend. The event will consist of pumpkin sales, carnival games,


entertainment bounce houses, pony rides, face painting, raffles, silent auctions, food trucks, concessions, inflatables, bungee trampoline, and a magician.

- Applicant: Incline Village Nursery School
Attn: Nicole Stirling
PO Box 4396
Incline Village, NV 89450
- Location: 948 Incline Way
Incline Park, Field #3
- Assessor's Parcel Number: 127-030-15
- Parcel Size: 20.6 Acres
- Master Plan Category: Rural (R)
- Regulatory Zone: Parks and Recreation (PR)
- Area Plan: Incline Village
- Citizen Advisory Board: Incline Village/Crystal Bay
- Development Code: Authorized in 808, Administrative Permits
- Commission District: 1 – Commissioner Berkbigler
- Staff: Eric Young, Senior Planner
Washoe County Community Services Department
Planning and Building Division
- Phone: 775-328-3613
- E-mail: eyoung@Washoecounty.us

IVGID Comments: No Impact to the Incline Village General Improvement District.

From: [Young, Eric](#)
To: [Kirschenman, Sophia](#)
Subject: FW: August Agency Review Memo III
Date: Friday, August 23, 2019 4:21:33 PM
Attachments: [August Agency Review Memo III.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
Importance: High



Eric Young
Senior Planner | Community Services Department
eyoung@washoecounty.us | Office: 775.328.3613 Fax: 775.328.6133
1001 East Ninth Street, Reno, NV 89512


From: Gil, Donald
Sent: Friday, August 23, 2019 8:45 AM
To: Young, Eric
Subject: FW: August Agency Review Memo III
Importance: High

Eric,

The Washoe County Sheriff's Office Patrol Division has no issues or concerns with item #3 and can be available should any parking or traffic issues arise.

Thank you,

Don

Don Gil

Captain – Patrol Division

911 Parr Blvd. Reno, NV 89512

Desk: 775-328-3354

Email: dgil@washoecounty.us

Web: www.WashoeSheriff.com

From: Fagan, Donna
Sent: Tuesday, August 20, 2019 3:09 PM
To: Gil, Donald <DGil@washoecounty.us>

Subject: August Agency Review Memo III

Captain Gil,

Please find the attached Agency Review Memo with a case received this month by CSD, Planning and Building.

You've been asked to review items #2 and #3. Click on the highlighted item descriptions for a link to the application.

Please send any comments or conditions to the planner for that item.

Thank you,
Donna



Donna Fagan

Planning and Building Division | Community Services Department

dfagan@washoecounty.us | Office: 775.328.3616

1001 E. 9th Street, Reno, NV 89521



From: [Young, Eric](#)
To: [Kirschenman, Sophia](#)
Subject: FW: Incline Village Pumpkin Patch
Date: Thursday, August 22, 2019 10:23:25 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)



Eric Young

Senior Planner | Community Services Department

eyoung@washoecounty.us | Office: 775.328.3613 Fax: 775.328.6133

1001 East Ninth Street, Reno, NV 89512



From: Lawson, Jacqueline
Sent: Wednesday, August 21, 2019 8:58 AM
To: Young, Eric
Cc: Dayton, Brittany
Subject: FW: Incline Village Pumpkin Patch

Hello Eric,

I have reviewed August Agency Review Memo III. Based on the information provided for in Administrative Permit Case Number WADMIN19-0019 (Incline Village Pumpkin Patch), the event does not meet the state requirements for EMS. However, I notified North Lake Tahoe Fire Protection District of the date/time and location, so that they were aware. Please see the email below.

Please let me know if you have any questions.

Thank you

Jackie

From: Lawson, Jacqueline
Sent: Wednesday, August 21, 2019 8:54 AM
To: Sambrano, Jeff
Subject: Incline Village Pumpkin Patch

Good morning,

We have received an outdoor community event application for the Incline Village Pumpkin Patch. The event is scheduled for October 19, from 11 a.m. – 3 p.m. at Incline Park, Field #3. Event

WADMIN19-0019
EXHIBIT F

organizers are expecting up to 540 participants. Notes in the application include pumpkin sales, carnival games, entertainment bounce houses, pony rides, face painting, raffles, silent auctions, food trucks, concessions, inflatables, bungee trampoline, and a magician.

Given the information provided in the application, the event does not meet the state requirements to have EMS coverage at the event. However, we wanted to ensure that your agency is aware of the date/time and location. This event is just about 2 months away, so I would encourage to you add the date to your calendar.

Please let me know if you have any questions.

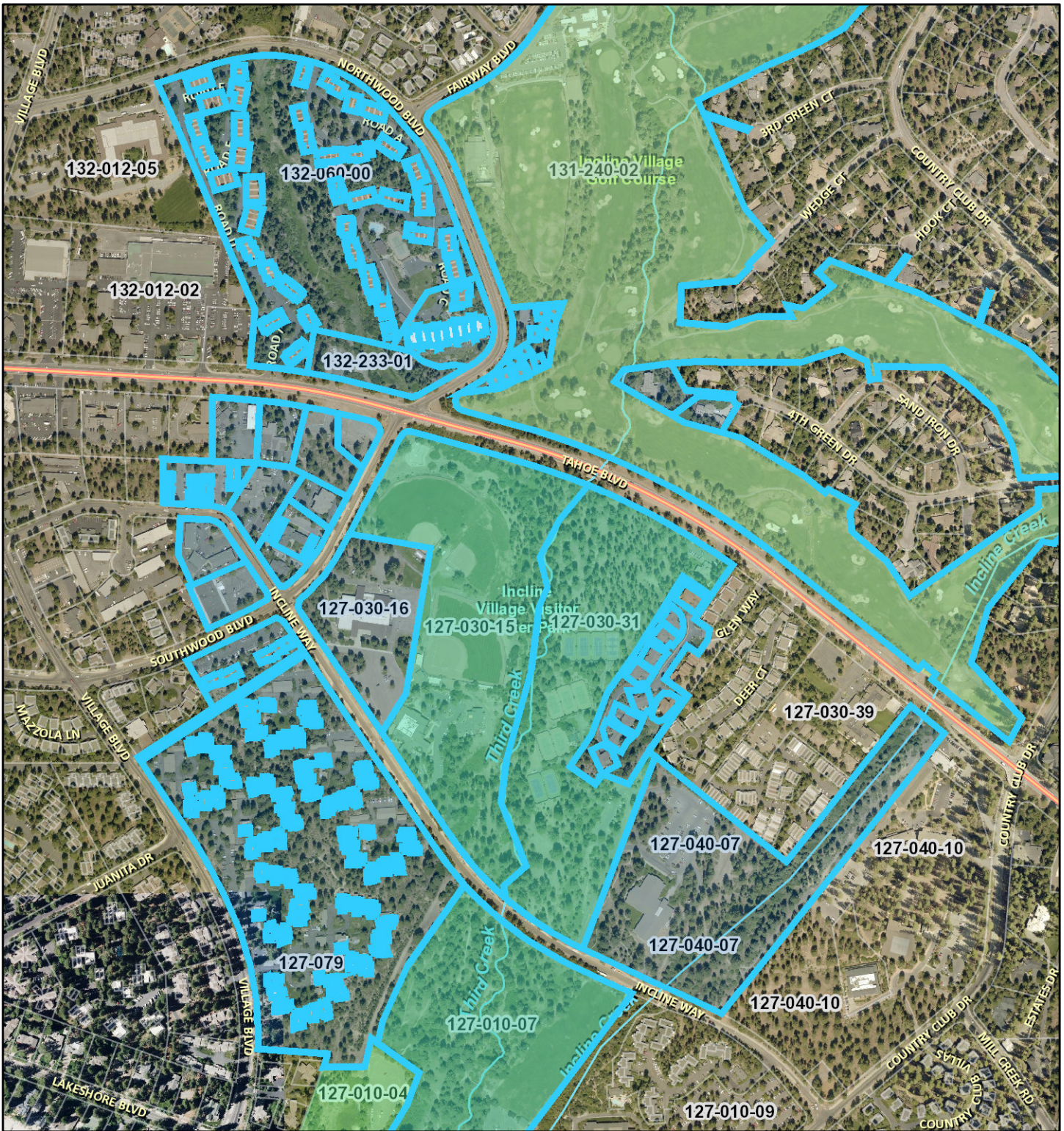
Thank you

Jackie Lawson

Office Support Specialist | Division of Epidemiology & Public Health Preparedness | [Washoe County Health District](https://www.washoecountyhealth.com/)
jlawson@washoecounty.us | O: (775) 326-6051 | F: (775) 785-4185 | 1001 E. Ninth St., Bldg B,
Reno, NV 89512



Incline Village Pumpkin Patch Noticing Map



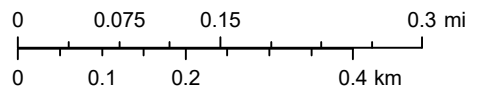
September 6, 2019

1:9,028

polygonLayer

 Override 1

 Park Facilities



Washoe County
 Washoe County GIS
 Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus
 DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

This information for illustrative purposes only. Not to be used for boundary resolution or location and not intended to be used for measurement, calculation, or other purposes.
WADMIN19-0019
EXHIBIT G

**OUTDOOR
COMMUNITY EVENT
LICENSE APPLICATION**

1001 EAST 9TH STREET, BUILDING A

P.O. BOX 11130

RENO, NEVADA 89520-0027

(775) 328-3733

www.washoecounty.us

OUTDOOR COMMUNITY EVENT LICENSE GENERAL PROCEDURES

Definition: "Outdoor community event" means an assembly of more than 100 and less than 1,000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 100 and less than 1,000 persons on any one day the event. There is a \$50.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application and one electronic pdf file (memory stick or DVD) must be turned in at least 90 days before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least 90 days in advance of the event.
3. **LICENSING/PERMIT REQUIREMENTS.** An outdoor community event license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event. There are special application processes, depending on the size of the event:
 - a. *Events with between 100 and 299 people on any one day of the event.* These events require an outdoor community event license only. The Director of the Planning and Development Division shall approve, approve with conditions, or deny the license.
 - b. *Events with between 300 and 999 people on any one day of the event.* These events shall obtain both an outdoor community event license and an administrative permit. This application shall suffice for the outdoor community event license application and the administrative permit application. No additional fees are required for filing the administrative permit application. The Board of Adjustment shall approve, approve with conditions, or deny the license and permit.
4. **FEES.** The license fee for an outdoor community event is (\$350.00 per day plus any booth fees) if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 30
5-9 booths	\$ 50	60-69 booths	\$ 350
<u>10-19 booths</u>	<u>\$ 100</u>	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 45
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

5. **INVESTIGATION.** The sheriff's office shall conduct a criminal history background check of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada central repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete.
6. **CONDITIONS.** All conditions imposed by the Director or the Board of Adjustment for the outdoor community event license and/or the administrative permit must be met before the license will be issued.
7. **APPROVALS.** The application will be reviewed by the appropriate agencies. The application will be approved by the Director of the Planning and Development Division or the Board of Adjustment.
8. **ISSUANCE OF LICENSE.** The outdoor community event license will be issued after all fees have been paid and all necessary approvals have been received. The event license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

OUTDOOR COMMUNITY EVENT LICENSE/PERMIT

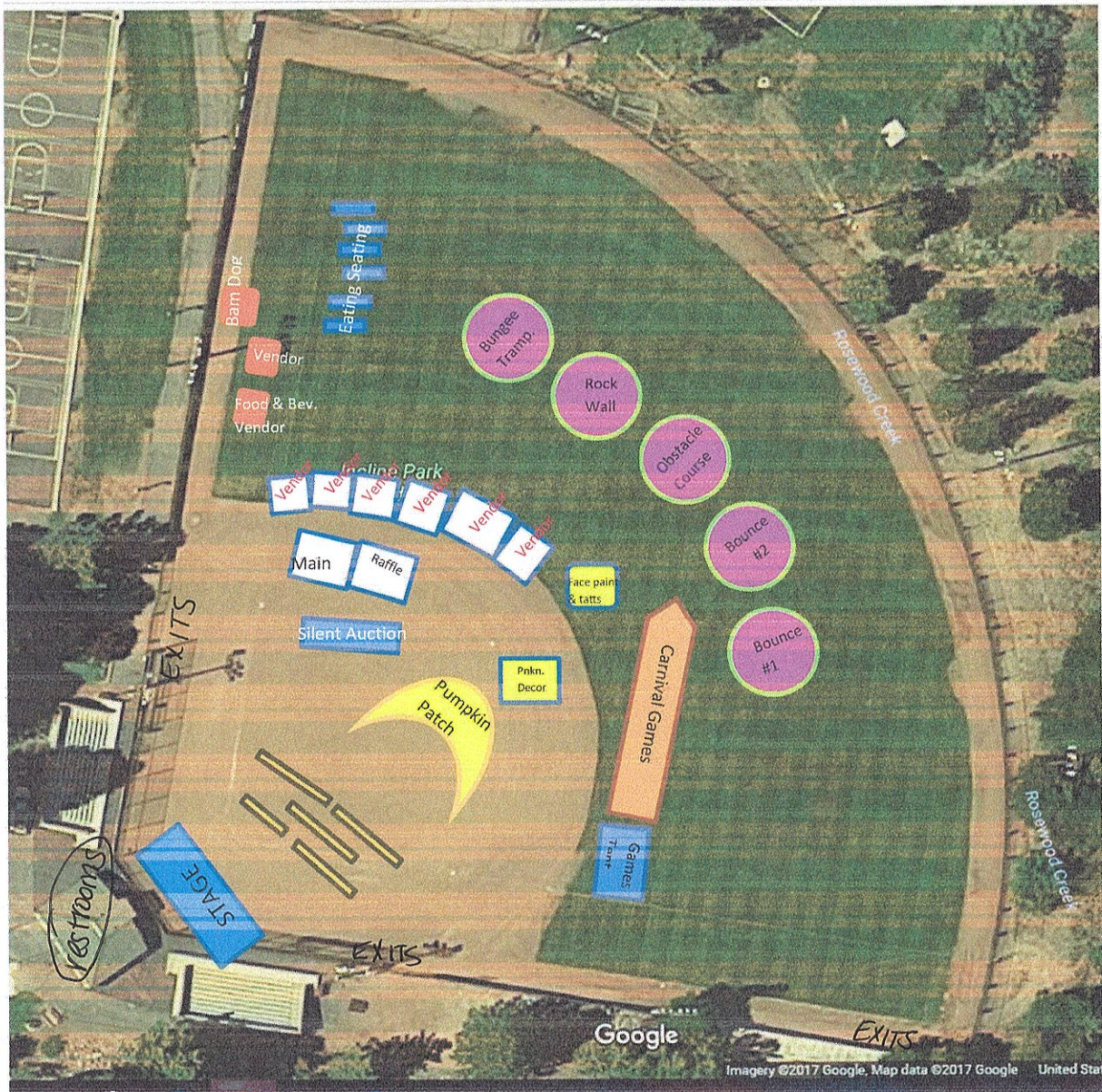
Materials required for submittal

- Fees – check(s) made payable to “Washoe County”
- Application fee**
- \$50 non-refundable application fee
- Daily fee(s)**
- \$350 daily fee plus appropriate booth fees
- Carnival, circus or tent show fees*
- \$300 daily fee (maximum of \$4200) plus appropriate booth fees
- Three packets and one electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:
- Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,
- Detailed explanations for:
- Security and fire protection
- Water supply and facilities
- Sanitation facilities
- Medical facilities and services
- Vehicle parking spaces
- Vehicle access and on-site traffic control
- Communication system
- Illuminating the premises (if applicable)
- Camping (if applicable)
- Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition
- Certified copies of articles of incorporation filed in Nevada (if applicable)
- Copy of partnership papers (if applicable)
- Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license)

Submission Materials (continued)

- Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)
- Vendor list
- Statement of Assets
- Statement of Liabilities
- Personal history of all applicants (to include corporate officers and partners)
- Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event
- Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event
- Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized

40th Annual Pumpkin Patch Site Plan and Map



- MAIN TICKET BOOTH = 2 tables + IVNS tent + 2 chairs
- SILENT AUCTION = 10 tables
- CHEF EVAN & CONCESSIONS = 8 tables + 2 tents
- BAM DOG = food truck mobile unit
- FOOD VENDOR = 2 tables + 1 tent
- BEVERAGE VENDOR = 2 tables + 1 tent
- RAFFLE BOOTH = 3 tables + 1 tent
- GAMES BOOTH = 3 tables + 1 tent (red & yellow one)
- CARNIVAL GAMES = 3 child tables
- PUMPKIN DECORATING = 1 child table + 6 kid chairs
- PUMPKIN PATCH = 10 bales of hay
- STAGE SEATING = 10 benches with 3 log rounds under each bench
- VENDORS = all provide their own tents and tables
- EATING SEATING = all left over tables & folding chairs + 1 tent
- DJ = brings his own
- FACE PAINTING = 1 tent

Security and Fire Protection: We will contract services with North Lake Tahoe Fire Protection District in order to have fire protection staff on site. Security services will not be required at our event for families and small children.

Water Supply: WasteNot (part of IVGID) will come hook up water and set up drinking water stations for patrons (same as in the past 5 years of the event). There are spigots and hoses available due to the proximity to the ball field.

Sanitation Facilities: IVGID restrooms located behind the stage in the building with the green roof. Handicapped restrooms are available. Portable restrooms are located at field#1 and will be accessible if needed.

Medical Facilities and Services: Basic first aid kits are available at the event, and further medical services are available at Incline Village Community Hospital at 880 Alder Ave., Incline Village

Vehicle Parking Spaces: 90 spaces are available at Incline Middle School, 45 available at the adjacent Parasol Building, and 15 in ball field parking behind the field. If necessary additional patrons will be able to park along the roadway on Incline Way and Southwood Blvd. Families and volunteers involved with the production of the event will be asked to park at our school location (341 Village Blvd.) and carpool in to the event.

Emergency Exits: Double gates at the west entrance of the field (main gate & near third base) will remain open at all times. Single gate at south entrance of the field (near first base).

Communication System: All responsible parties involved will be available by cell phone.

Traffic: Traffic will enter from HWY 28, and can enter the event from Southwood Blvd., or Incline Way depending on where from town they are coming from.

Clean-Up and Rubbish Removal Plan: Volunteers involved with the production of the event sign up for clean-up duties at the end of the day. IVGID helps by providing trash cans and bags for us, as well as rakes and tools to help clean up the field when we're done for the day.

CERTIFICATE OF INSURANCE	ISSUE DATE	9/17/2018
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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, CERTAIN POLICIES MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

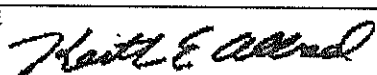
PRODUCER Northeast Agencies, Inc 6467 Main Street - Suite 104 Williamsville, NY 14221	INSURER(S) AFFORDING COVERAGE
	INSURER A: Western World Insurance Company
	INSURER B: N/A
INSURED Incline Village Nursery School PO Box 4396 Incline Village, NV 89450	INSURER C: N/A
	INSURER D: N/A
	INSURER E: Western World Insurance Company

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	NPP1505286	8/23/2018	8/23/2019	GENERAL AGGREGATE	2,000,000
					PRODUCTS-COM/OP AGG.	Included
					PERSONAL & ADV. INJURY	1,000,000
					EACH OCCURRENCE	1,000,000
					DAMAGE PREM RENTED TO YOU	100,000
					MED EXPENSE (Any one person)	5,000
B	PERSONAL LIABILITY				COMBINED SINGLE LIMIT	
					MEDICAL PAYMENTS TO OTHERS	
C	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
D						
E	PROPERTY	NPP1505286	8/23/2018	8/23/2019	BUILDING	30,000
					CONTENTS	
					BUSINESS INCOME	

DESCRIPTION OF OPERATIONS / SPECIALTY ITEMS
 Day Care Center, Day Care Centers Other than Not-For-Profit - Incline Village General Improvement District are named as additional insureds with respect to general liability. Pumpkin Patch, Incline Park Field #3, 939 Southwood Blvd, Incline Village, NV 89451 Event Date: 10/13/2018

CERTIFICATE HOLDER Incline Village General Improvement District 893 Southwood Blvd Incline Village, NV 89451	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED SIGNATURE 
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OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

Application date: 7/17/2019

Applicant Information

Applicant's name: Incline Village Nursery School - Nicole Stirling

Mailing address: PO Box 4396 Incline Village NV 89450
Street or PO Box City State Zip code

Phone: 775-831-4040 (Business) 775-831-4040 (Home) 425-533-3679 (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n): ^{non-profit} Corporation? Partnership Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title
<u>Nicole Stirling</u>	<u>8532 Golden Ave. Kings Beach, CA 96143</u>	<u>Executive Director</u>
<u>Molly Meyer</u>	<u>565 Lucille Dr. Incline Village, NV 89451</u>	<u>President - Board of Trustees</u>
<u>Kathy Fillmore</u>	<u>525 Ponderosa Ave. Incline Village, NV 89451</u>	<u>Vice President - Board of Trustees</u>
<u>Kerstin Deluna</u>	<u>PO Box 4117, Incline Village NV 89450</u>	<u>Secretary - Board of Trustees</u>

Event Information

Name of Event: 40th Annual Pumpkin Patch

Date(s) of Event: October 19, 2019 Hours of operation: 11:00 am - 3:00 pm

Location of Event: Incline Park - field #3

Assessor Parcel Number(s): 127-030-15

Description of Event: Pumpkin patch = sales, carnival games, entertainment, bounce house, pony rides, face painting, raffle, silent auction, food trucks, concessions, inflatables, bungee trampoline, magician.

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Nicole Stirling

Will an admission fee be charged for your event? Yes No

If yes, amount and type of fee(s): _____

When will fee be collected? Pre-sales At entrance

Approximate number of participants and other persons: 40

Approximate number of customers and spectators: 500

Approximate maximum number of persons on any one day of the event: 500 - 540

Will food and/or beverages be served? Yes No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served? Yes No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music? Yes No

OUTDOOR COMMUNITY EVENT LICENSE

Insurer Information

(see Insurance, Hold Harmless & Indemnification Requirements)

Name of Insurer: Western World Insurance Co. Policy number: NPPI505286

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: 6467 Main St. - Ste 104 Williamsville NY ~~81422~~ 14221
Street City State Zip code

Limits of liability: 2,000,000

HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

The annual IVNS Pumpkin Patch has been conducted for the past 39 years and has been operated and promoted by the current director for the past 7 years. The event is always named ^(39th) annual Pumpkin Patch, is the same type of event each year, is usually on the 3rd Saturday each October, and applies for and is issued a permit and license each year for the past 10-20 years. Location changes based on IVNS' preference.

Vendor List

(attach additional sheets if needed)

Name of Vendor	Type of service or product
<u>Incline Village Nursery School</u>	<u>t-shirts & raffle tickets</u>
<u>Fun Events NV</u>	<u>bounce houses, face painting, ^{bungee} trampoline</u>
<u>Wild West Ponies</u>	<u>pony rides</u>
<u>Bam Dog</u>	<u>food / hot dogs</u>
<u>Chef Evan Carsman & Concessions</u>	<u>food & concessions</u>
<u>NV Speech & Therapy Services</u>	<u>therapy services</u>
<u>TCF</u>	<u>child & family education</u>
<u>Miss Bee Havin' Farms</u>	<u>honey</u>
<u>Liz Skidmore Baking Co.</u>	<u>baked goods & treats</u>
<u>The Local</u>	<u>beer</u>
<u>Fifty Fifty Brewing Co.</u>	<u>beer & beverages</u>
<u>Fast & Luse</u>	<u>handmade clothing & quilts</u>
<u>Stirling Studios</u>	<u>art, hats, tees, stickers, tapestries</u>
<u>Harry the Magic Man</u>	<u>magician</u>

**SPECIAL EVENT APPLICATION
Temporary Sales or Services License
AFFIDAVIT OF PROPERTY OWNERSHIP
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA)
) ss:
COUNTY OF WASHOE)

I, Indra Winquest being duly sworn, depose, and say that I am an owner* of property involved in this temporary sales or services license application and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the proposed temporary sales or services license application and also own the property or properties on which the sales or services will be conducted;

OR

Affirm that I give permission to the applicants for the proposed temporary sales or services license to conduct the sales and services on the following property or properties which I own:

Assessor Parcel Number(s): _____

Physical Address: 931 Southwood Blvd.
Incline Village NV. 89401

Signed _____


Subscribed and sworn to before me this 22nd day of July, 2019

Notary Public in and for said county and state

My commission expires: _____

*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Attach notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

**OUTDOOR COMMUNITY EVENT
STATEMENT OF LIABILITIES**

As of 6/30, 2019

(Describe fully, indicate secured liabilities)
(If additional space is required, attached supporting pages or documents)

Current liabilities

Notes payable n/a \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable n/a \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable n/a \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Notes payable n/a \$ _____
Name, Bank and Branch _____

Due _____ How secured _____

Other notes payable (indicate name, address and how secured)
_____ n/a \$ _____
_____ \$ _____

Accounts payable \$ 0
Liability for Federal Income Tax (delinquent)..... \$ _____
Provision for current year's Federal Income Tax \$ _____
Provisions for other current taxes \$ _____
Liability for other delinquent taxes..... \$ _____

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)

_____ n/a \$ _____
_____ \$ _____

Other liabilities

_____ \$ _____
_____ n/a \$ _____
_____ \$ _____

Total Liabilities \$ 0

Contingent liabilities (describe)

DEBBIE CERAGIOLI
Print Name

W. Ceragoli 7/19/19
Signature Date

**OUTDOOR COMMUNITY EVENT
PERSONAL HISTORY**

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Nicole Lorene Stirling
First Middle Last

List ALL other names you have been known by: Nicole Lorene DeJean

Residence address: 8532 Golden Ave. Kings Beach CA 96143
Street City State Zip Code

Residence phone: 425-533-3679 Business phone: 775-831-4040

Name of your present business or employer: Incline Village Nursery School

Business address: 341 Village Blvd. Incline Village NV 89451
Street City State Zip Code

Type of business: early childhood education Position: director

How long engaged in this business: 8 years at IVNS ~ 10 years prior in Washington

Date of birth: [REDACTED] Age: [REDACTED] Place of birth: Reno, NV

List cities in which you have lived during the last ten years:

Dates From and To	City	State
<u>2010 - 2011</u>	<u>Kirkland</u>	<u>Washington</u>
<u>2005 - 2010</u>	<u>Everett</u>	<u>Washington</u>
<u>2011 - current</u>	<u>Kings Beach</u>	<u>California</u>

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

Nicole Stirling
Printed name of applicant

Nicole Stirling
Signature of applicant

7/17/19
Date

**OUTDOOR COMMUNITY EVENT
CONTRIBUTORS OR INVESTORS LIST**

(List the names and addresses of any person contributing, investing or
having an expected financial interest greater than \$500 in producing the event)
(attach additional sheets if needed)

Name	Address
Incline Village Nursery School	341 Village Blvd, Incline Village, NV 89451

ANCILLARY SERVICES OR ACTIVITIES LIST

(List the names and addresses of any person expected to provide, for consideration,
services or activities ancillary to or in conjunction with the event)
(attach additional sheets if needed)

Name	Address
Kyle Ledson ~ musician	PO Box 355, Camptonville CA 95922
Tahoe Dance School	PO Box 484, Tahoe City CA 96145
Village Music	930 Tahoe Blvd. Ste. 802-260, Incline Village, NV 89451
DJ Felipe Leon	6260 Leon Dr., Sun Valley NV 89433

**OUTDOOR COMMUNITY EVENT
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at 930 Tahoe Blvd. - Suite 802
Incline Village, NV on the
19th day of July, 2019.

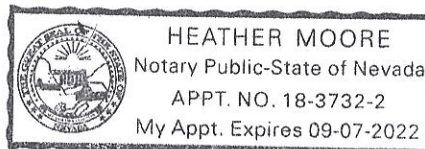
Nicole Stirling
Printed name of applicant

Nicole Stirling
Signature of applicant

State of Nevada
County of Washoe

Subscribed and sworn to before me this 19th day of July, 2019

Heather Moore
Notary Public in and for said county and state



My commission expires: 09/07/2022

**OUTDOOR COMMUNITY EVENT
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor community event license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor community event license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

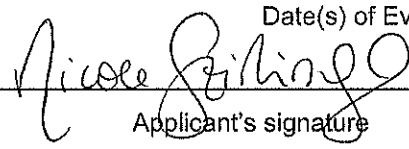
APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

<u>40th Annual Pumpkin Patch</u>	<u>October 19, 2019</u>
Name of Event	Date(s) of Event
<u>Nicole Stirling</u>	
Applicant's name (printed)	Applicant's signature
Date: <u>7/17/2019</u>	